

We know how important it is for your site offices to have access to a working phone line at the start of your new development. That is why we introduced the Site Distribution Point (SDP), which is owned and installed by you.

It's a non-habitable structure/cabinet that can be left secured and meets the minimum IP56 ratings for environmental protection. It will house the Openreach network terminating equipment (NTE) leaving you free to connect your site office when the time is right for you. You're in control, it's our job to make sure the lines are ready and waiting for you to make the final connection and provide service to the location of your choice.

Key benefits

- **you're in control** – no more contacting your Communications Provider for line shifts, you can manage them in your own time and at your cost
- **less hassle** – no need to locate and relocate telephone poles across your development
- **be ready in advance** – provide a suitable/secured SDP in an agreed location and Openreach will connect to it. This can be weeks ahead of your Site Start Date ensuring your communications are ready to go when you are.

For more information please visit www.openreach.co.uk or contact your Communications Provider (CP)

Delivering telecommunications services to site offices using site distribution points



www.openreach.co.uk

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Using site distribution points

What is our objective?

To minimise the delay and cost involved in delivering service to your site offices.

What is the process?

Contact your CP and request a Site Office line to be served by an SDP. Ensure you have on site contact details to give them and where possible, agree a level of Excess Construction Charges (ECCS) up front with your CP in the event ECCs may apply to your installation.

When we first meet your representative on site we will agree a suitable location, you install the SDP and we then terminate the service – using an NTE (approximate height 85mm, width 85mm, depth 80mm) or multiples of them depending on how many site office lines you require – within the cabinet. Once the NTE has been installed you can connect your network using 0.5mm copper cable and an IDC connection tool.

Where should the SDP be located?

The SDP should be positioned as close to the site boundary as possible and if we can agree on a location close to our existing network it will help reduce the Excess Construction Charges. The SDP should be fixed rather than movable. It should be positioned so that we will always be able to get safe access during the life of the service. See the SDP planning checklist opposite.

What is the specification for the SDP?

The SDP must be robust enough to protect our NTE from physical and environmental

damage offering a minimum protection rating of IP56. It must be suitable for our NTE to be fixed inside easily – e.g. screwed onto a wooden back plate. It must be big enough to house all the NTEs we will need for your site office(s) and should not be shared with other CPs or other utilities (especially electricity suppliers). Access doors should be lockable, facilities may also be required for earthing. The shell can be made of wood, metal, brick or similar. Any access ducts entering the shell should be sealed to prevent the ingress of gas, moisture or infestation. It should be fixed in one location for as long as the lines are required.

When is the SDP removed?

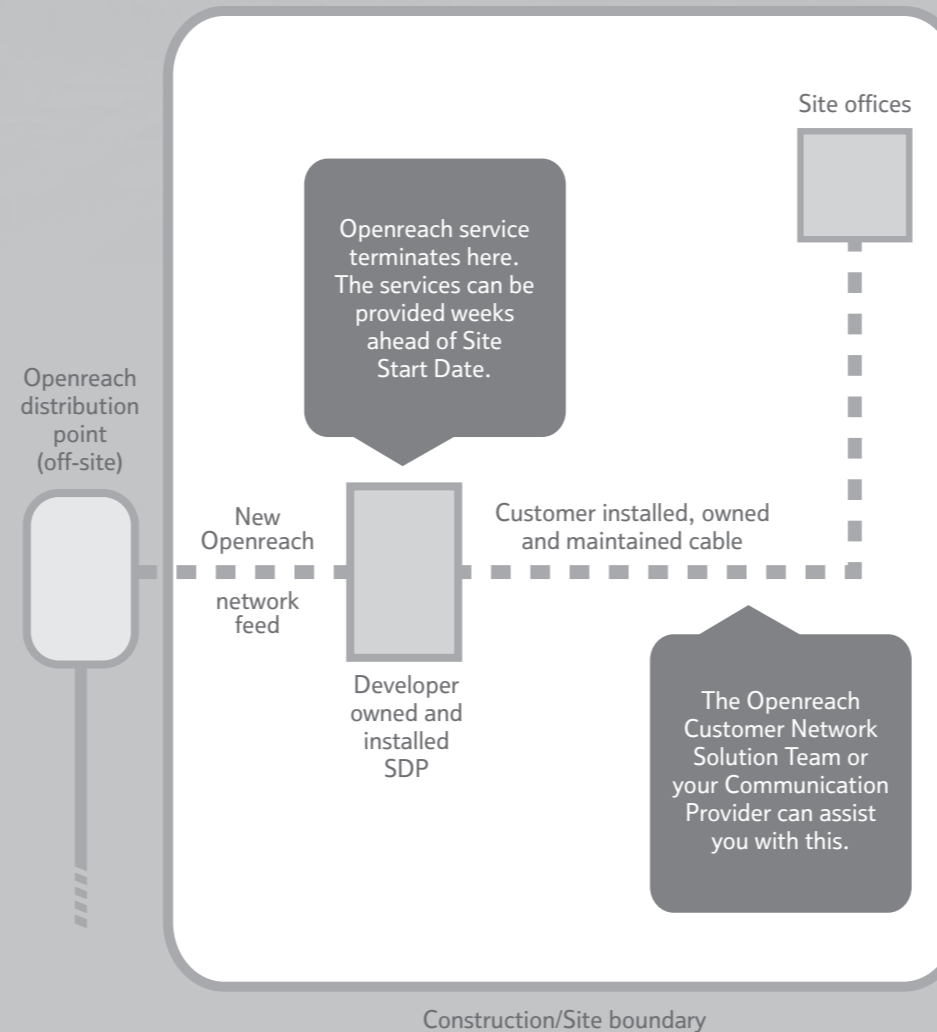
The SDP should be removed by you after the service is ceased and we have removed the NTE(s) and associated cable(s).

Please note suitable pre-formed cabinets are available for purchase from various suppliers.



A typical SDP cabinet

Typical SDP set-up



SDP planning checklist

During the Survey stage/Initial Site Meeting we will:

- 1 Verify the number of the lines you require and ascertain the likelihood of further orders at a later date.
- 2 Establish the site boundary, site office location/s and any future moves of the office on site.
- 3 Identify and agree any Openreach equipment to be maintained in the vicinity and any diversions that may be required.
- 4 Locate the nearest Openreach network/supply point.
- 5 Agree the best position for the SDP.
- 6 Agree how the SDP will be fixed in its location and agree the location of the appropriate duct feed.
- 7 Agree responsibilities within the site boundary, e.g. who installs duct work to the SDP and who carries out excavations (duct stores would be supplied by Openreach up to the SDP).
- 8 Issue a charges quotation to your Communications Provider. This quote will include the timescales for installation in working days on the assumption the SDP will be installed. Once we receive acceptance of the quotation we will start work. If we don't receive your acceptance (via your Communications Provider) the order will be cancelled after 30 days.

You should contact us to confirm when the SDP has been installed and to arrange for duct delivery. We'll then agree/confirm a date for connection of our cable to the SDP. Finally, we'll agree a service delivery date with your Communications Provider.